



Barton and Pooley Bridge Parish Council

AGENDA

The Annual Parish Council meeting of Barton and Pooley Bridge Parish Council will be held on

Date: Tuesday 13TH May 2025
Time: 7:30pm
Venue: Parkin Memorial Hall, Pooley Bridge

1. Election of Chairman

Chairman to sign Acceptance of Office

2. Election of Vice Chairman

Vice-Chairman to sign Acceptance of Office

3. Apologies for absence

To receive apologies and approve reason for absence.

4. Declaration of Interest/Requests for dispensations:

- Register of Interests:** Councillors are reminded of the need to update their register of interests
- To declare any personal interests in items on the agenda and their nature**
- To declare any prejudicial interest in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)**
- To make any requests for dispensation**

5. Minutes of last meeting held Tuesday, 11th March 2025.

To authorise the Chairman to sign as a correct record (previously circulated).

6. Public Participation session:

The Chairman will invite members of the public to make representations on any item on this agenda or bring matters to the attention of the Council for consideration for inclusion on a future agenda. The period of time designated for public participation at a meeting in accordance with standing order 3 (e) shall not exceed 15 minutes unless directed by the chair of the meeting. Subject to standing order 3 (f), a member of the public shall not speak for more than 3 minutes.

7. Representation of Roles

Allocation of Councillor Roles and Responsibilities

8. External Meetings and Village/Parish Reports:

- To receive a brief report from W&F Council – Cllr Nicky Vecqueray
- Village Warden's Report - PM
- Community Fund – JR
- SITU Hopper Bus trial - MM
- Bridge - missing footlight – SW
- Parish Boundary Review Request update – MM
- LDNPA VMAP Cumbria Tourism – MM
- Parish Council land update - MM
- 20mph application for Pooley Bridge – MM
- Waste Services Update – SW
- Lighting Policy Update - SW
- VE Day Celebrations – JR
- Cumbria Constabulary Neighbourhood Policing Pledge – MM to represent

9. Planning:

Application No.	Location	Description	Response BPBPC	Decision LDNPA
307006	Seat Farm, Pooley Bridge	Potential Diversion of Footpath 307006	Support route A B C D	Being considered
7/2025/3002	Winder Hall, Tirril	Listed Building Consent. New 3 storey extension to north end, addition of first floor to single story wing and new entrance porch, to Grade II listed house and reconfiguration of some internal spaces. Part demolition or existing garden wall, re-siting of existing gate piers and landscaping to garden immediately adjacent to house.	Support	Being considered
7/2025/3003	Winder Hall, Tirril	Full Planning Application – as above	Support	Being considered
7/2024/3107	Land at Church Croft Pooley Bridge	Outline planning for residential development	Objection	Being considered

7/2024/3089	Barton Church Farm Tirril	Erection of below ground concrete slurry store and safety fencing	Support	Being considered
7/2024/3086	Sharrow Bay Country House Hotel, Howtown	Proposed refurbishment of hotel including restaurant, provision of additional guest accommodation, new spa, new car parking and outbuilding with associated landscaping	Support	Being considered
7/2022/3078	Land to the side and back of Sunnyside Barn	Permanent Car Parking – retrospective	Support with recommendations	Pending
E/2025/0058	Land adjoining Hillcroft Caravan Park	Enforcement Notice - Material change of use to land from agricultural to use as recreational campsite	To note	Pending
E/2024/0056E NBCN	Land at Park Foot Holiday Park	Enforcement Notice – Breach of condition 3 Permission 7/2023/3127 Appeal Notification	No Comment	Pending

10. Public Toilets

To receive updates and consider

- Funding signage – JH to report back
- Improvements/Infrastructure Grant on hold – MM
- W&FC financial support request – NV investigating
- To review labour and materials costs
- Door Propping Issue – to consider solutions
- Tree – to consider removal as advised

11. Village Maintenance Costs

To review wardens job description and costs

12. Proposed Parking Protocol for the Eden Traffic Regulation Order

To consider informal consultation from W&FC

13. Annual Governance and Accountability Return

Audit of Accounts 2024/25

- I. To receive and note the Annual Internal Audit Report
- II. To approve The Annual Governance Statement
- III. To approve The Accounting Statements
- IV. To approve the Certificate of Exemption
- V. The Clerk to set the commencement date for the exercise of public rights
- VI. To appoint an Internal Auditor for 2025/26
- VII. To confirm bank signatories
- VIII. To authorise direct debits and standing orders for 2025/26

14. Parish Council Insurance

To consider and approve the insurance renewal for 2025/26

15. Policy and Procedure – review and adoption

Standing Orders, Financial Regulations, Code of Conduct, Data Protection Policy, Equal Opportunities, Freedom of Information Policy & Publication Scheme, GDPR Policy, Health & Safety Policy, Press and Social Media, Risk Management policy, Retention of Documents, Training and Development, Asset Register, Complaints Procedure, Co-option Policy, Grant Policy, Serious Infectious Diseases, Privacy Statement, Dispensation Procedure, Disciplinary and Grievance Procedure, Appraisal Policy and Protocol.

16. General Power of Competence

To review report submitted and make resolution until the next relevant meeting that the Council has met the conditions of eligibility as defined in Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (prescribed conditions) Order 2012 to adopt GPOC.

17. Finance

To receive a report on the finances of the Council

18. Payments to approve:

Payee	Description	£
Npower	£32.61	£36.58
Waterplus	£95.82	£210.42
Clerk	Clerk's remuneration and expenses Mar & Apr 2025	£1094.72
Clerks Expenses	Ink	£6.00
Payroll	March & April 2025	£36.30
Toilet Cleaning	March and April 2025	£900.00
Toilet Rolls		£170.82
CALC	Subscription	£145.22
SLCC	Subscription	£47.50
Auditor	Audit	£75.00

19. Clerks Report/Notifications/correspondence:

To receive a report from the Clerk including any correspondence received.

20. Items for Agenda for the next Parish Council meeting on Tuesday, 15th July 2025

Sandie Watson

Sandie Watson CILCA

Clerk and Finance Officer

Barton & Pooley Bridge Parish Council <https://www.bartonparishcouncilcumbria.co.uk>