

Meeting: Annual Parish Council Meeting

Date: Tuesday, 13th May 2025

Venue: Parkin Memorial Hall

Present: Justin Ray (JR), David Coulson (DC), Geyve Walker (GW)

Apologies: Miles MacInnes (MM), Jason Heath (JH)

In Attendance: Sandie Watson (Clerk RFO), Nicky Vecqueray Westmorland and Furness Council (NV)
Suzanne Stolberg, LDNPA (SS)

Members of the Public: 1

Minutes

266.1 Election of Chair

Cllr MacInnes was nominated by JR unanimously resolved to elect. Due to absence the council resolved to allow the Declaration of Acceptance of Office to be signed by Miles MacInnes before the next meeting in July.

267.2 Election of Vice-Chair

Cllr Ray was nominated by GW unanimously resolved to elect. JR signed the Declaration of Acceptance of Office.

268.3 Apologies for absence

MM – Holiday, JH – Work.

269.4 Declarations of Interests/Requests for dispensations

- a) Councillors were reminded of the need to update their Register of Interests.
- b) Personal Interests - None received.
- c) Prejudicial Interests – None received.
- d) Dispensation Requests - None received.

270.5 Minutes from the last Parish Council Meeting held on 11th March 2025 were accepted as a true record and signed by the Chair.

271.6 Public Participation Sessions

Cllr Suzanne Stolberg introduced herself as the Lake District National Park Member (East distinctive area) A discussion was held outlining the issues within the parish concerning planning, car parking, tourism and infrastructure. Overnight camping in Dunmallard and Eusemere car parks. **SS will report back to LDNPA.**

272.7 Representation of Roles

JH – Public Toilets maintenance

273.8 External Meetings and Village/Parish Reports

W&F Councillor Vecqueray

NV reported Waste Pilot scheme taking place in Penrith with wheeled bins going well there will be a consultation in the summer.

Garden Waste Skip investigation ongoing as Councils aims to harmonise the service with the rest of the county (some households pay for this service) – response to consultation greatly encouraged.

Business grants available from W&FC. Emergency Plan encouraged, Cllr Ray added that the community has good community connection. Investigation of empty homes planned in June. A66 Northern Trans Pennine project plans going ahead for dual carriage underpass at Kemplay Bank roundabout.

<https://nationalhighways.co.uk/our-roads/a66-northern-trans-pennine/the-route-in-detail/>

Eight bridges over the Lune Gorge; a six mile stretch of the M6 motorway essential maintenance works on M6 Bridges and road works commencing in May 2027 for two years. M6 Lowther Bridge repairs underway.

Road closures and contraflows ongoing. Public Toilets suggestion to ask LDNPA to adopt. **Action SS.** UU have a grant for rainwater harvesting.

Village Warden Report: No update.

Community Fund: VE Day afternoon tea event well attended. Thank you to volunteers and all who supported.

SITU Hopper Bus: Daily service during Whit week (9th June 2025) and the whole of July and August.

Missing Footway Light on Bridge: SW has requested an update but had no reply for W&FC lighting department. NV offered to investigate.

Parish Boundary Review: No further update.

LDNPA VMAP Cumbria Tourism: plan is likely to be released soon.

Parish Council Land update: In the absence of any statements of truth from members of the community with personal knowledge of the land and its use by the Parish Council for more than 20 years, it appears we may have to drop our claim against W&FC

Disc Parking Scheme: Pending update from W&FC.

20mph Speed Limit application: No further update.

Waste Service Update: W&FC aim to create a unified waste and recycling service, pilot projects underway, aim to collect all waste from kerbside. Wheeled bin collections trialling and consultation to be launched mid-May. Residents encouraged to complete consultation. Survey.

Lighting Policy Update: a new street lighting policy has been agreed for all council owned lights to be brought into one management system. Town and Parish Councils will be offered the opportunity to transfer maintenance responsibilities and costs to W&FC.

VE Day Celebrations: Well received and attended.

Cumbria Constabulary Neighbourhood Policing Pledge: MM to represent and feedback.

274.9 Planning

307006 Seat Farm, Pooley Bridge Potential diversion of Footpath 307006

Council support route A B C D. LDNPA still being considered.

7/2025/3002 Winder Hall, Tirril Listed Building Consent

New 3 storey extension to north end, addition of first floor to single story wing and new entrance porch, to Grade II listed house and reconfiguration of some internal spaces. Part demolition or existing garden wall, re-siting of existing gate piers and landscaping to garden immediately adjacent to house. **Support. LDNPA still being considered.**

7/2025/3003 Winder Hall, Tirril Full Planning Application

New 3 storey extension to north end, addition of first floor to single story wing and new entrance porch, to Grade II listed house and reconfiguration of some internal spaces. Part demolition or existing garden wall, re-siting of existing gate piers and landscaping to garden immediately adjacent to house. **Support. LDNPA still being considered.**

7/2024/3107 Land at Church Croft, Pooley Bridge

Outline planning for residential development. Objection. **Being considered by LDNPA.**

7/2024/3089 Barton Church Farm, Tirril

Erection of below ground concrete slurry store and safety fencing. Support. **Being considered by LDNPA.**

7/2024/3086 Sharrow Bay Country House Hotel, Howtown

Proposed refurbishment of hotel including restaurant, provision of additional guest accommodation, new spa, new car parking and outbuilding with associated landscaping. Support. **Being considered by LDNPA.**

7/2022/3078 Land to the side and back of Sunnyside Barn

Permanent Car Parking – retrospective. Supported with recommendations. LDNPA - pending.

E/2025/0058 Land adjoining Hillcroft Caravan Park. Enforcement notice – material change of use of land from agricultural to use as recreational campsite. Noted. LDNPA – pending.

E/2024/0056E Land at Park Foot Holiday Park. Breach of condition 3 permission 7/2023/3127.

Unauthorised use of the lakeside land to be discontinued by 2 December 2024. Appeal against enforcement notice. **Ratified no comment.**

275.10 Public Toilets

- i. **Funding signage** – JH to report back
- ii. **Improvements/Infrastructure Grant** - on hold
- iii. **W&FC financial support request** – ongoing

- iv. **Labour and materials** – Council resolved to pay increase in cleaning costs to self-employed cleaner to £15 per hour backdated to 1st April 2025.
- v. **Door propping Issue** – suggestion to erect notice to keep door closed to prevent birds and bats entering the building and getting trapped.
- vi. **Tree** – Resolved to agree in principle to remove the tree in the next two years.

276.11 Village Maintenance Costs

The Council reviewed the job description and agreed to increase the costs to self-employed warden to £20 per hour backdated to 1st April 2025.

277.12 Proposed Parking Protocol for the Eden Traffic Regulation Order

Proposal from W&FC circulated before the meeting. Following discussion the council agreed to the proposal.

278.13 Annual Governance and Accountability Return

Audit of Accounts 2024/25

- i. Resolved, received and noted the Annual Internal Audit Report
- ii. Resolved to approve The Annual Governance Statement
- iii. Resolved to approve The Accounting Statements
- iv. Resolved to approve the Certificate of Exemption
- v. The Clerk set the commencement date for the exercise of public rights 3rd June to 14 July 2025
- vi. Resolved Internal Auditor for 2025/26 appointed
- vii. Resolved bank signatories confirmed MM and JR
- viii. Resolved direct debits and standing orders authorised for 2025/26

279.14 Parish Council Insurance

Resolved to renew. Clerk to make payment of £1069.56.

280.15 Policy and Procedure review and adoption

Resolved to adopt the following:

Standing Orders, Financial Regulations, Code of Conduct, Data Protection Policy, Equal Opportunities, Freedom of Information Policy & Publication Scheme, GDPR Policy, Health & Safety Policy, Press and Social Media, Risk Management policy, Retention of Documents, Training and Development, Asset Register, Complaints Procedure, Co-option Policy, Grant Policy, Serious Infectious Diseases, Privacy Statement, Dispensation Procedure, Disciplinary and Grievance Procedure, Appraisal Policy and Protocol.

281.16 General Power of Competence

Resolved to adopt as the council had met the eligibility criteria.

282.17 Finance

Resolved. The Clerk circulated the budget and bank reconciliation before the meeting. Closing balance on 30 April 2025 Current a/c £21,622.75 and Reserve £65.58. £9500.00 Precept received.

The Council reviewed and accepted the transactions and budget for year end and 2025.26. The bank statements were signed.

283.18 Payments to approve

Resolved to approve the following payments:

Npower	£32.61, £22.94, £65.14
Waterplus	£95.82
Clerks remuneration and expenses	£1094.72
Ink Subscription	£6.00
Payroll	£37.80
Toilet Cleaning	£900.00
Toilet Supplies	£170.82
CALC Subscription	£145.22
SLCC Subscription	£47.50
Insurance	£1069.56
Audit	£75.00

284.19 Clerk's Report/Notifications and Correspondence

At the Annual Parish Meeting a resident had reported a near accident due to a car shooting out of Eusemere car park, turning left over the bridge whilst he was crossing the road on foot. The Clerk asked for the incident be put in an email to confirm exact details so it could be processed further. There was also a request for the Council to contact the Secret Garden to ask them to reduce the volume of their music as it was too loud, possibly due to the landscape amplifying the sound. It was also mentioned the music was thought to be played outside of permitted hours.

CALC AGM 4 October 2025

285.20 Items for Agenda for the next Parish Council Meeting

All meetings held at Parkin Memorial Hall

Tuesday, 15th July 2025 7pm

Tuesday, 16th September 2025 7pm

Tuesday, 11th November 2025 7pm

Meeting closed: 9.05pm