Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: Barton Parish Council

County area (local councils and parish meetings only): Cumbria

Financial year ending 31 March 20 2022

Prepared by (Name and Role): Gillian Mackey, Clerk/RFO

Date: 01/04/2022

			£	£
Balance per bank statements as at 31/3/22:				
Current Account			20,032.18	
Reserve Account			63.49	
NSI Savings Account			3,999.73	
				24,095.40
Petty cash float (if applicable)				
Less: any unpresented cheques as at 31/3/22				
Cheque number	*695*	-	8.00	
Cheque number	696		(9.60)	
	697		(315.00)	
	698		(457.14)	
	699		(415)	
				(1,204.73)
Add: any un-banked cash as at 31/3/xx *e.g* Allotment rents banked 30/3/xx *(but not credited unil 2 April)*				
				-
Net balances as at 31/3/22 (Box 8)				**22,890.67**